

FOR OFFICIAL USE ONLY

Suicide Prevention Program Checklist

OFFICE OF INSPECTOR GENERAL (N03IG)

(Rev 01/11)

SUBJ: SUICIDE PREVENTION PROGRAM CHECKLIST	
COMMAND NAME: _____	
REFERENCES:	SECNAVINST 6320.24A (Mental Health Evaluation of Members of the Armed Forces)
	OPNAVINST 1720.4A (Suicide Prevention Program)
	COMNAVCYBERFORINST 1720.1 (Suicide Prevention Program)
	www.SUICIDE.NAVY.MIL
SITE POC (s):	
CYBERFOR POC: RPC(FMF) Eugene A. Trinidad	

EXPLANATION REQUIRED FOR NEGATIVE RESPONSES

1. SUICIDE PREVENTION PROGRAM			
YES	NO	N/A	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1.1 Does the command have a Suicide Prevention Coordinator (SPC) appointed in writing? (OPNAVINST 1720.4A para 6.h.2)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1.2 Does the command have an SPC assistant (s)? If yes, are they designated in writing? (OPNAVINST 1720.4A para 6.h.2)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1.3 Has the SPC completed OPNAV (N135) approved SPC training? (OPNAVINST 1720.4A para 6.i.2)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1.4 Does the SPC has soft or hard copies of the following references: a. SECNAVINST 6320.24A b. OPNAVINST 1720.4A c. COMNAVCYBERFORINST 1720.1 d. NAVADMIN 229/04 e. NAVADMIN 122/09 f. MILPERSMAN 1770-030 (COMNAVCYBERFORINST 1720.1 para 5.b.1)

			1.5 Has the command conducted the annual Suicide Prevention training? (OPNAVINST 1720.4A para 6.h.3)
			1.6 If not, has the training been scheduled? (OPNAVINST 1720.4A para 6.i.3)
			1.7 Does the command maintain documentation of annual training? (OPNAVINST 1720.4A para 6.h.3)
			1.8 Does the Suicide Prevention training includes: a. suicide risk and protective factors (OPNAVINST 1720.4A Enclosure (1)) b. implementation of A.C.T (www.suicide.navy.mil) c. command guidance on responding to a suicidal person? (COMNAVCYBERFORINST 1720.1 para 5.b.4)
			1.9 Does the SPC promote Suicide Prevention awareness throughout the command? (posters, brochures, etc...) (COMNAVCYBERFORINST 1720.1 para 5.b.5)
			1.10 Does the command have a suicide prevention and crisis response plan? (COMNAVCYBERFORINST 1720.1 para 5.b.4)
			1.11 Does the suicide prevention and crisis response plan includes: a. steps to take on each suicide incident category (sucide-related behavior and completed suicide) b. reporting requirements (OPREP-3, PCR, DODSER, etc...) c. quick access roster with numbers for/ but not limited to: 1. key command personnel, 2. emergency (medical/police) on base and off base, 3. local resources (FFSC, chaplain, etc...)? (COMNAVCYBERFORINST 1720.1 Encl 1)

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