



## PRP E-GRAM

### UPDATES AND ANSWERS TO FREQUENTLY ASKED QUESTIONS 5720 Integrity Drive, Millington TN 38055- OPNAV N135F – April 2011

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Duplicates ...If you submit LOCS and CFL letters to us via fax or email, you do not need to submit them via mail.

Are we allowed to assign members as "<10 weeks" for the BCA in PRIMS? ...No. IAW NAVADMIN 247/09, all members are required to participate in the BCA, even if onboard less than 10 weeks. It is the CFL's job and responsibility to follow BCA techniques and policies for all official BCAs, including taping the member three times.

There continues to be a problem with CFLs not transferring members out of their UIC! ...The proper management of member PFA records is the responsibility of the CFL to ensure PFA records are properly documented in PRIMS. When a CFL fails to transfer a member, the gaining command is not able to do their job and the record is often left blank. TRANSER! TRANSFER! TRANSFER!

Updating the Command Screen in PRIMS is a must! ...The Command Screen is the primary source for a gaining command CFL to obtain email and phone contact information for the CFL from the previous command when a member has not been transferred in PRIMS. Help make everybody's job easier and keep the Command Screen updated at all times.

### TIP OF THE MONTH!

There is a DoD initiative performance nutrition website. You can calculate your nutrition needs, find out about dietary supplements, and ask a professional a question. Great resource to make informed choices to promote making informed choices.  
<http://humanperformanceresourcecenter.org/>