



PRP E-GRAM

PRIMS EDITION

UPDATES AND ANSWERS TO FREQUENTLY ASKED QUESTIONS

5720 Integrity Drive, Millington TN 38055- OPNAV N170 – July 2014.

Should a PFA be conducted on a member at a school lasting less than 10 weeks?

NO! OPNAVINST 6110.1J, Encl (1) Para (4)., states, TAD may be used for consecutive schools lasting less than 10 weeks in duration or temporary duty assignment with no means of participating in an official PFA for entire PFA cycle.

Some schools have local directive to be within BCA standards to attend. This is not associated with official PFA's.

If a member has PCS orders, can a CFL mark "Leave" for the participation status in the members PRIMS record?

NO! OPNAVINST 6110.1J, Encl (1)., Para (5) states, "Leave" may be used for convalescent leave and emergency leave which extends beyond the command and Navy PFA cycle (not intended for regular or leave in conjunction with permanent changes of station orders).

Can a member's record in PRIMS be corrected after 1 year?

NO! OPNAVINST 6110.1J, Encl (1), Para (11) states, request to correct PRIMS data must be submitted to OPNAV (N170) within 1-year of occurrence. The request must be sent via a LOC from the originating command, along with supporting documentation.

Once a record has been entered into PRIMS, how long does the CFL have to edit and make changes?

The CFL has 90 days from initial entry or test date input of that record to make changes, then correction request with supportive documentation is required.

What happens if a CFL is unable to provide a copy of the official documentation?

OPNAVINST 6110.1J has a requirement for CFLs to maintain PFA documentation in command files for 5 years. If the CFL is not able to provide the required documentation, the member PFA record may be negatively affected. The CFL's chain of command will be informed by the PRIMS staff that sufficient documentation was not received and the request cannot be processed.

Tip of the Month!

Proper hydration is one of the most important aspects of healthy physical activity. Drinking the right amount of fluids before, during and after every physical activity is vital to providing your body the fluids it needs to perform properly.