

## MILPERSMAN 1301-206

### OFFICER SPECIAL ASSIGNMENTS - WHITE HOUSE ACTIVITY ASSIGNMENTS

<b>Responsible Office</b>	NAVPERSCOM (PERS-441)	Phone:	DSN	882-4105
			COM	(901) 874-4105
			FAX	882-2676

1. **Policy.** Assignment of officers to positions in the White House or to activities which directly support the White House and Naval Support Facility Thurmont (Camp David) is governed by the following policies:

a. Must be a volunteer.

b. Requires complete and updated Special Background Investigation (SBI).

(1) A special White House sponsored investigation will be conducted for those officers who will have access to the President.

(2) In the event a situation or requirement arises where Secretary of Defense must waive the requirement for completion of the SBI prior to assignment, the Administrative Aide to Secretary of the Navy (SECNAV) will be informed, who will inform the Military Assistant to the Executive Secretary of the Department of Defense (DOD).

(3) Upon notification, the latter will review existing files and records and establish necessary liaison with the White House to obtain a decision on the waiver of the SBI.

(4) A waiver will not be requested/approved except under the most unusual circumstances.

c. Must have superior record and service reputation.

d. Must be interviewed and have their nominations forwarded to Vice Chief of Naval Operations (VCNO) for approval **prior to** the assignment.

2. **Nominations**

a. Officers attached to Naval Support Facility Thurmont (Camp David) or Naval Facilities Engineering Command (NAVFACENGCOM) (Chesapeake Division) are selected by Navy Personnel Command (NAVPERSCOM) and nominated via the chain of command to the Executive Secretary of the DOD.

b. Officers assigned to the Office of the Physician to the President are nominated in the same fashion.

c. The following guidance and procedures are provided to guarantee continued future assignment of only the highest quality personnel to subject billets.

(1) Single name nominations are acceptable unless directed otherwise.

(2) Officers with War College or joint duty experience are preferred for all billets where feasible.

(3) Officers in the rank of commander (CDR) or above should have completed a command tour.

(4) Nomination packages should be prepared for signature by the senior interviewer.

(5) Nominees will be interviewed by the indicated flag officer, or designee, per the table below.

<b>Nominee</b>	<b>Interviewer</b>
O-4 (Note 1)	NAVPERSCOM
O-5 (Note 1)	NAVPERSCOM and Chief of Naval Personnel (CHNAVPERS)
O-6	NAVPERSCOM, CHNAVPERS, and VCNO

**Note 1:** Presidential/vice presidential aide nominees require NAVPERSCOM, CHNAVPERS, and VCNO interviews.

(6) NAVPERSCOM, Executive Assistant (PERS-00BA), once advised of the White House interview date, will schedule appropriate NAVPERSCOM, CHNAVPERS, and VCNO interviews in coordination with the nominee's assignment officer, and provide accounting data to the nominee's assignment officer.

(7) Assignment officers are to notify and confirm the interview schedule with the nominee and provide all appropriate accounting data.

3. **NAVPERSCOM, Distribution Department (PERS-4) Action.** The following branches within NAVPERSCOM (PERS-4) are responsible for placement of officers nominated for White House assignments.

a. Head, Washington Placement Branch (PERS-441) is responsible for placement of officers in the White House, White House Executive Office and for certain activities which provide direct support to the White House. This placement officer is also responsible for coordination of nominations of officers proposed for White House associated assignments.

b. Head, Civil Engineer Corps (CEC) Assignment/Placement Branch (PERS-4413) is responsible for placement of officers in NAVFACENGCOM (Chesapeake Division) in support of the White House and to Naval Support Facility Thurmont (Camp David).

c. Head, Medical Assignment/Placement Branch (PERS-4415), in coordination with the Washington Placement Branch (PERS-441), if necessary, is responsible for the placement of officers in the Office of the Physician to the President.

d. The Naval Aide to the President is nominated by NAVPERSOM via the chain of command to the Office of the Assistant Secretary of Defense (MRA&L).

4. **Tour Lengths.** Tour lengths will be established to satisfy the career requirements of the member and sea/shore rotation policies. Unless requested otherwise by the White House, officer tour lengths will be 36 months for O-4 and above.

5. **Tour Extensions.** In general, tour extensions are not encouraged. NAVPERSCOM (PERS-4) is final approval authority for all White House tour extension requests.

6. **Security Clearance Requirements.** All officers proposed for the White House or White House support activities must be cleared by the White House Military Office prior to orders being written.

a. The table below, identifies those activities requiring clearance from the White House Military Office.

Unit Identification Code (UIC)	Activity
00025	NAVFACENGCOM (Chesapeake Division)
0417A	Commanding Officer, Naval Support Facility Thurmont, MD (Camp David)
30117	Executive Office of the President
41991	White House Medical Unit
47689	White House Military Office
65475	White House Communications Agency

b. Assignment to the UICs listed in the above table will not exceed authorized billet limits.